

Board of Governors of the Guildhall School of Music and Drama – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1	July 2017	<u>Skills Survey.</u>	Town Clerk		<p>Further report considered at Governance and Effectiveness Committee (<u>see minutes attached to item 7</u>). Consideration to ensure there are 1 to 3 Governors with a high score (4 or 5) in skills categories necessary for the Board to discharge its processes.</p> <p>Committee decided to rank and update skills categories as (a) high priority areas; (b) skills ‘nice to have and still of importance’; and (c) skills regarded as lower level and secondary.</p>

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					<p>In the skills classifications there were no categories listed as (a) where less than 2 Board members currently rank themselves 4 to 5.</p> <p>A revised skills survey document with the updated categories, with descriptors for each category and revisions to the personal 1 to 5 ranking system to ensure that Board members provide an assessment of experience rather than competency, will be recirculated to Board members in due course for completion and return.</p>
2	November 2017	<u>Quorum of the Board</u>	Remembrancer		Privy Council approval still awaited for change to quorum to provide for 7 Common Council Governors and 3 Co-opted Governors to be present (<u>see agenda item 10</u>).
3	February 2019	<u>Accommodation Issues</u>	Principal		Further update to Board in May 2019 (<u>see agenda item 20</u>).